

TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
Executive Board Meeting Minutes

Date: October 10, 2024 Time: 9:00 a.m.

Place: Trumbull County EMA
640 North River Rd. Suite B
Warren, OH 44483

Roll Call:

- Mayor Doug Franklin (*Chief Ken Nussle*)
- Commissioner Dennis Malloy
- Director John E. Hickey (Non-Voting)
- Mayor Ben Kyle
- Trustee Ed Anthony
- Trustee Roger Peterson
- Administrator James Pantalone
- Mayor Deidre Petrosky (*Chief D. Rea*)
- Trustee Jeff Tucker (*Mr. Tom Shay*)
- Sheriff Paul Monroe
- Chief Steve Craiger

Guests: Thomas Domes, TCFIU/ Chief Eric Merkel, WPD, Randy Stelk, TCEMA

Chairman Anthony called the meeting to order at 9:00 A.M.

Roll Call Taken

The Pledge of Allegiance Recited.

APPROVAL OF PREVIOUS MEETING MINUTES

Chairman Anthony asked if there were any additions or corrections to the minutes from the September 12, 2024 regular meeting. There being none -

MOTION: *Motion made by Administrator J. Pantalone to approve the minutes of the September 12, 2024 meeting as presented.*

Chief D. Rea seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVAL OF INVOICES/ FINANCIAL REPORT/ FINANCIAL MOTIONS

Director Hickey asked if there were any questions concerning the financial report for September 1, 2024 – September 30, 2024. There being none-

MOTION: *Motion made by Chief K. Nussle to approve the financial report, as submitted by Director Hickey.*

Administrator J. Pantalone seconded the motion.

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

APPROVED NOV 21 2024
JEW

EMA DIRECTORS OPERATIONAL UPDATE

- Activity report for September 2024 submitted. (Highlights)
 - Director working on 2025 operational budget. Will present the proposed budget to the board at the November executive board meeting. Income is projected to be down in 2025.
 - Director Hickey provided an update on the morgue situation at the EMA garage.
 - Currently offering Three (3) training classes through FEMA. Two of them are at risk of being cancelled due to low enrollment. (L105 PIO, and G-191 EOC/ICS Interface)
 - Polaris UTV#1 still at Johnny K's awaiting a pivot shaft. Arriving in mid-November.
 - 2025 per-capita invoices will be mailed out on November 1, 2024.
 - EM Specialist working on creating a new and updated Trumbull County Emergency Services Resource Manual.
 - Received FEMA/BRIC grant to rewrite our Trumbull County Hazard Mitigation Plan.
 - Applied for funding through the FEMA Homeland Security Grant for Three (3) facility generators to be located in Hubbard City, Warren Township, and Champion Township. These facilities will be used as shelters, warming/cooling centers, and alternate EOC's if needed. In addition to the generators, we applied for twelve (12) P-25 compliant (MARCS) portables and two (2) Mobiles for the EMA. Much of our current radio inventory will be obsolete on July 1, 2025, due to age and technology phase out.

SPECIAL OPERATIONS GROUP

- **Hazardous Materials Response Team**
 - *Written report submitted*
- **Fire Investigation Unit**
 - *Written Report Submitted. Additional personnel will be attending the evidence collection class.*
- **Drone Team**
 - *Two (2) Responses: Champion and Newton Township*
 - *Will be hosting a drone controller class on 10/19/2024 at the EMA office*

OLD BUSINESS

- Director Hickey provided an update on the mobile command post purchase, per the request of Mayor B. Kyle.
- Chairman Anthony had questions about last years Homeland Security Grant, and why the facility generators were not funded. Discussion followed, with an explanation from Mayor B. Kyle that he received from FEMA in Washington while at a conference there earlier this summer.

NEW BUSINESS

- Discussion was conducted about the status of the Trumbull County morgue being located temporarily at the EMA garage. There is concern among the board that with no clear plan on relocating the TC Coroner and morgue, that the current situation here at the EMA will go well beyond the timeframe that we were first to believe when it was agreed to move them to our temporary location. Multiple board members advised that they were going to discuss it further with the commissioners.

ANNOUNCEMENTS

The next regularly scheduled meeting will be on November 21, 2024 at 9:00 A.M. at the EMA Office located at 640 N. River Road N.W., Warren, OH 44483.

ADJOURN

**MOTION: Administrator J. Pantalone made a motion to adjourn.
Chief D. Rea seconded the motion.
Meeting adjourned at 9:33 A.M.**

FOR 8 AGAINST 0 ABSTAINED 0 MOTION CARRIED

***JER* 10/10/2024**

